



STREET TRADING

APPLICATION FORM
(July to September 2020)

Tables and Chairs

Required Documentation

Forecourts, Shop Fronts, Tables & Chairs

LONDON LOCAL AUTHORITIES 1990 (as amended)

THE ROYAL BOROUGH OF GREENWICH IS UNDER A DUTY TO PROTECT THE FUNDS IT ADMINISTERS AND TO THIS END MAY USE THE INFORMATION THAT YOU HAVE PROVIDED TO THIS AUTHORITY FOR CROSS SYSTEM AND CROSS AUTHORITY COMPARISON PURPOSES FOR THE PREVENTION AND DETECTION OF FRAUD.

The following information/Documentation is required

- **Proof of a valid National Insurance Number.**
- **Two forms of identification. (see note below)**
- **Two recent full-face passport sized photographs signed on the reverse**
- **Public liability insurance**
- **Waste transfer documentation**

Identification

The two forms of identification must be either your driving licence or passport accompanied by a utility bill.

The Applicant must be 17 years or over

Forecourts, Shop Fronts, Tables and Chairs Licence Application Form

PLEASE COMPLETE ALL SECTIONS IN FULL AND PRINT IN BLOCK CAPITALS

1. Home Address/Details

Forename/s:	Surname:
Address:	
	Post Code:
Contact No:	Mobile:
National Insurance No:	
E-mail:	

2. Agent (if applicable)

Forename/s:	Surname:
Address:	
	Post Code:
Contact No:	Mobile:
E-mail:	

3. Premise / Business Name

Premise / Business Name:
Address:
Post Code:

4. Proposed number of tables and chairs:

Tables	Chairs	Benches

(c) Proposed dimension of area:

Depth	Width

5. Proposed times of operation

Day/s	Start Time	Finish Time

You are required to supply the following information, so the Royal Borough can properly assess your application. The Royal Borough reserves the right to check upon the information provided.

7. Have you ever been convicted of:

Yes		No	
Yes		No	
Yes		No	
Yes		No	

- i) Unlicensed street trading
- ii) Food hygiene offences
- iii) Violent behaviour
- iv) Breach of conditions of Licence

8. Have you ever been a street trader in the Royal Borough of Greenwich?

YES		NO	
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If yes, please state dates and location.

YES		NO	
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9. Have you ever been issued with a street trading licence by another Local Authority?

If Yes, give name of Local Authority

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YES		NO	
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10. Do you sell alcohol from your premises?

YES		NO	
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11. Do you trade as an independent business?

12. How many retail outlets do you own or manage within the Royal Borough of Greenwich?

Please draw a brief sketch or attach plan showing the exact location and area applied for (Photos will be accepted as an alternative):

Please note: Before your application can be progressed, we will need to visit your premises and will need to liaise with other departments including;

- **Planning, Licensing, Highways, Environmental Health, Police**

A licence cannot be issued until either planning permission has been granted or we have received written confirmation that planning permission is not required. If no planning application is required, it will then be forwarded to our Highways Department for their approval or instruction. Similarly, if you need to apply for a variation of your existing premises licence, we cannot grant a Tables & Chairs licence until we have received confirmation that any variation has been granted.

DECLARATION

I declare the above information is correct and understand that any false information could result in prosecution and/or my licence being revoked. I enclose the sum of **£37.14** being the fee payable on application - you can also pay this sum [online](#). If a licence is granted, I undertake to comply in all aspects with the terms of the London Local Authorities Act 1990, the Byelaws made there under, The Royal Borough of Greenwich Street Trading Policy, and any special conditions imposed by the Royal Borough of Greenwich.

Applicants Full Name (PRINT):	
Applicants Signature:	
Date:	