

Royal Greenwich *Registration Services*



Getting married • Civil partnerships • Renewing your vows
Naming ceremonies • Citizenship ceremonies

We are delighted that you are considering Royal Greenwich for your special day.

Our borough has everything you need to make your day a day to truly remember.

Welcome to Royal Greenwich Registration Services

We offer a range of unusual and historic venues that make the perfect backdrop to your ceremony. They range from Charlton House, a historic Jacobean mansion, representative of the Borough's royal links; to the Cutty Sark, a last testament of our maritime history and an iconic image famous around the world; the Royal Observatory and Maritime Museum, home of time and maritime past and royal history; to a romantic castle high on a hill with spectacular views of London.

You can even have some ceremonies on top of the O2!

If you prefer a more intimate setting, we can offer you rooms at our historic and beautiful Victorian town hall.

This pack has been designed to guide you through the process, and to ensure that your day runs as smoothly as possible. Our Registration staff will be on hand to assist you throughout, and to make your day as special and memorable as possible.

We will work with you to tailor your ceremony to your needs. Whether this is a celebration with all of your friends and family, or an intimate celebration with just your witnesses, you will be sure to find a ceremony and venue to suit you.

Wherever you choose to hold your ceremony, we are sure Royal Greenwich has the setting that is just right for you.

Credits

Photography: **Ernie Savarese**

Flowers: **passionflower**

Venue Dressing: **Nicola Goldsmith**

Our Venues

The Victoria Hall

The entrance to the Town Hall has a beautiful ornate hall, the Victoria Hall.

For many years, this has been the place where mayors have greeted guests at ceremonial functions.

On either side of the main staircase, there are memorials dedicated to Civil Defence volunteers and council staff members who lost their lives during World War II.

There are fine examples of stained glass windows by Geoffrey Webb in the Victoria Hall. These windows show some of the Royal Borough's eminent residents and notable events, such as Charles I visiting Woolwich to see his great ship, The Sovereign of the Seas, in 1637.

The Victoria Hall is a stunning venue for your special day, and can hold up to 130 guests.

The ceremony will be carried out in front of the magnificent white marble staircase that is the focal point of the hall.



The Register Office

The Register office is perfect for more intimate ceremonies. The room holds the couple and their 2 witnesses.

After your ceremony you are welcome to take photographs in the Victoria Hall.



The Edwardian Room

The Edwardian room is newly refurbished and tastefully decorated and fresh flowers are always on display.

The room holds 36 guests in total. This includes witnesses, bridesmaids, groomsmen and best men.

After your ceremony you can use the stunning staircase in the Victoria Hall for your photographs.

The Gallery

The Gallery is on the seventh floor of the Woolwich Centre, directly across the road from Woolwich Town Hall.

It has stunning views across London, which can be viewed from the terrace.

Disabled access is via main reception lift, which takes you directly to the seventh floor into the Gallery.



Other licensed venues in the Royal Borough

You are not restricted to having a ceremony at the Town Hall and there are a number of historic and interesting venues around the borough where you can hold your ceremony.

Once you have contacted the venue to see if they can accommodate you and your chosen ceremony date, you should contact the Registration Service immediately to arrange for a registrar to attend the ceremony.

If you are marrying or forming a civil partnership you should also submit your Notice of Intent to Marry or Form a Civil Partnership.

Once we can confirm that a Registrar is available on your chosen date to conduct the ceremony, you can confirm your booking with your chosen venue.



Blackheath Halls
23 Lee Road
London SE3 9RQ



Ranger's House
Chesterfield Walk
Greenwich
London SE10 8QX



Sevendroog Castle
Castle Wood,
Shooters Hill
London SE18 3RT



Charlton House
Charlton Road
London SE7 8RE



Shrewsbury House
Bushmoor Crescent
Shooters Hill
London SE18 3EG



The Cutty Sark Ship
King William Walk
Greenwich
London SE10 9HT



Mercurie Boutique Hotel
Catherine Grove
Greenwich
London SE10 8FR



Devonport House
King William Walk
Greenwich
London SE10 9JW



The Nelson Room, Trafalgar Tavern
Park Row
Greenwich
London SE10 9N



Eltham Palace
Court Yard
Court Road
Eltham
London SE9 5QE



The Woolwich Centre Gallery
Seventh Floor
35 Wellington Street
Woolwich
London SE18 6HQ



Greenwich Yacht Club
Peartree Wharf
1 Peartree Way
London SE10 9LS



The Tudor Barn
Well Hall Pleasaunce
Well Hall Road,
Eltham
London SE9 6SZ



National Maritime Museum, including the Royal Observatory
Romney Road
Greenwich
London SE10 9NF



Up at The O2
The Studio
Peninsula Square
Greenwich
London SE10 0DX



Old Naval College: King William Undercroft, the Admiral's House and The Painted Hall
College Approach
Greenwich
London SE10 9LW



Local Ceremony Services



“Just wanted to send a note of thanks for performing our wedding. We had an amazing day that would not have been possible without your hard work and commitment.

Thank you so much for making our day so special.”

Photography

Flowers

Caterers

Transport

Jewelery

Venues

Reception Services

Hair and Beauty

Bridal Outfits



The "biggest day"

....and perhaps one of the biggest speeches of your life

Would you like some help writing and delivering that speech?

Whether you are the Father of the Bride, the Groom, the Bride or the Best Man I have years of experience working with people developing speeches.

I can help you make decisions about content, plan your structure, provide you with opportunities to practise and improve your speech so that your content and delivery is fluent, well-structured, humorous, memorable and respectful to everyone present.



Please contact: Caroline Clark, Public Speaking Trainer,
07946 549880 | carolineclark24@hotmail.co.uk



Since opening in December 2006, passionflower has quickly gained a wide reputation for beautiful flowers and gifts for the discerning customer and has firmly established itself as a destination point at the Royal Blackheath Standard.

Your wedding day is a unique event, the celebration of a lifetime partnership. Organising your wedding should be as enjoyable as the day itself and we understand how important it is for the flowers to complement and enhance your big day.

We creatively interpret your requirements to produce beautiful bridal and bridesmaids bouquets as well as providing a full floral service for venues and churches.

Through experienced consultations, your requirements are translated and delivered to the highest quality and attention to detail. We provide a free, one to one consultation, which carefully schedules all of your options, from which you choose how much or how little you want us to help.

With over 35 years of experience, passionflower has created floral work for weddings, functions and corporate in many of Greenwich's most prestigious buildings and venues, as well as premier London landmarks, private clubs and hotels. Listed below are a few venues we have worked with: The Tower of London • Honourable Artillery Company (HAC) • The Guard Chapel • St. Peter's Italian Church • The Royal Naval College, Painted Hall SE10 • The Queens House SE10.

passionflower



14 Old Dover Road, Blackheath Standard, London SE3 7BT.
Telephone: 020 8853 0961 / 020 8858 1133
www.passion-flower.net Email: info@passion-flower.net

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Nicola Goldsmith
Venue Styling & Décor

Telephone: 0774 562567
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withloveweddingsandevents@hotmail.com



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office@rght.org.uk
020 8856 3951
greenwichheritage.org.uk



Trafalgar Tavern Weddings

Built in 1837, this Grade-II listed building exudes late Victorian splendour, with elegant chandeliers and rich wooden floors. Set on the banks of the Thames River, with stunning views across London through floor-to-ceiling Regency windows, the Trafalgar Tavern offers the perfect venue for your wedding, civil partnership or private event.

The Nelson Room, located on the first floor can be hired exclusively; accommodating up to 250 guests seated or 370 guests standing. We are also a licensed venue for civil ceremonies.

From crackling fires in winter to drinks on the balcony in summer, the Trafalgar Tavern is a venue for all seasons.



The Trafalgar Tavern,
Park Row, Greenwich
SE10 9NW

info@trafalgartavern.co.uk
020 3887 9885



FINDING THE RIGHT ATMOSPHERE...

With a civil ceremony license and two private function rooms, each offering its own distinctive charm & character, The Greenwich Tavern is the perfect place for every celebration...

Specialising in excellent assistance, the team at the Tavern are on hand to insure that every element of your special day is a dream, offering a truly personal service and guiding you through every step of the way.

Contact the team now to arrange a viewing.

GREENWICH TAVERN
1 KING WILLIAM WALK
SE10 9JH

0208 858 8791

INFO@GREENWICHTAVERN.CO.UK
WWW.GREENWICHTAVERN.CO.UK

f THEGREENWICHTAVERN

tw GREENWICH_TAV

ig GREENWICH_TAV

p GREENWICH_TAV



Let us arrange a guided tour for you and your guests to complement your special occasion.

GREENWICH GUIDED TOURS



Whether you are in Greenwich for just a short time or staying for a few days we can provide a tour to suit your big day.

The Greenwich Tour Guides Association has been providing high quality tours in the Royal Borough of Greenwich for over 25 years.

We offer bespoke tours around the Royal Borough and venues including History, Culture, and Art.

Contact Gill to discuss your requirements:
guides@greenwichtour.co.uk or 020 8244 3013
 Greenwich Tour Guides Association
 Cutty Sark Gardens, Greenwich SE10 9LW
www.greenwichtours.co.uk



Shrewsbury House is a Grade II listed building with beautiful interiors and gardens that make the perfect backdrop for a memorable day.

In-house catering is provided by the award-winning Feast Food and we can suggest local suppliers for flowers, decorations, photography and wedding design.

Our friendly staff will be happy to show you around and explain our facilities in detail.

Visit our website: shrewsburyhouse.org
 Email: bookings@shrewsburyhouse.org

Bushmoor Crescent, Shooters Hill SE18 3EG
 020 8854 3895



TUDOR BARN, ELTHAM

You will find everything you need at Tudor Barn, located within the heart of South East London this truly is a unique wedding venue. Our magnificent Tudor Gallery is fully licensed to hold civil ceremonies and civil partnerships. We also have stunning outdoor areas including the Moat terrace and the front lawn perfect for outdoor summer receptions.

Brand new packages for 2018/19
 Tudor Barn, Well Hall Road, London SE9 6SZ

FREEPHONE 0800 433 2351
events@tudorbarneltham.co.uk
www.tudorbarneltham.com

ROYAL MUSEUMS GREENWICH

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Contact Details:
 Events Office
 020 8312 8517
events@rmg.co.uk

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Severndroog is the perfect venue for intimate ceremonies in a unique setting

Severndroog castle is a gothic-style tower, built in 1784 by Lady James. The castle was built as an expression of love to commemorate the achievements of Lady James' late husband, Sir William James. With this romantic gesture as the foundation of the castle what better place to tie the knot. You don't have to build a tower to celebrate your love but you can hire this romantic castle for your special day. The castle is situated on the summit of Shooters Hill and is surrounded by an enchanted woodland which provides a perfect backdrop for ceremonies and photos.

Hiring the castle

We won't confuse you with packages just hire the castle at the hourly rate and use it as you wish. You can hire the entire building which holds a maximum of 55 guests across three floors - the Lady James Room is licensed for ceremonies and holds 28 seated or 40 standing guests. The William James Room holds a maximum of 26 seated or 35 standing. The Tearoom on the ground floor seats 14 people or 20 standing. Hire includes access to our amazing viewing platform at the top of the castle. From the viewing platform you can see panoramic views of London and you would get some amazing photographs and its a great experience for your guests to enjoy. Don't forget the food - our in house caterer Terrace Catering can provide you with a wide range of packages to suit any bride or groom.

Want to find out more?

Got to our website www.severndroogcastle.org.uk or email us weddings@severndroogcastle.org.uk and book in an appointment to view the castle.



Designs by Tricia Slater Dayan

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Contact details

Patricia Middleton

Phone: 07849 524762

Email: triciaslater@gmail.com

www.designbytriciaslaterdayan.com



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Disability access and facilities at the Town Hall:

- wheelchair access
- an induction loop system for the hard of hearing
- an interpreter or signer can be arranged if advance notice is given by contacting us
- toilet facilities for disabled people
- disabled parking nearby

This information is available in other formats
i.e large font, other languages.

Please contact **registrar@royalgreenwich.gov.uk**
for access.



Town Hall, Wellington Street,
Woolwich, London
SE18 6PW

Telephone: 020 8921 5015

Email: registrar@royalgreenwich.gov.uk

www.royalgreenwich.gov.uk