**SECTION A: QUESTIONS**

**Mandatory Pre-Application Form (Assessment Stage 1)**

*Establishing an all-through special school in the Royal Borough of Greenwich*

***Before completing your pre-application form, please refer to the*** [***Council’s guidance and specification document***](https://www.royalgreenwich.gov.uk/downloads/file/6363/rbg_guidance_specification_for_sponsors) ***which includes information about the pre-requisite acceptance criteria in Section 4.***

***Please also ensure you complete Section A (Questions) and Section B (Declaration) of this document and submit it to*** [**new-special-free-school@royalgreenwich.gov.uk**](mailto:new-special-free-school@royalgreenwich.gov.uk) ***by midnight on 29 December 2023.***

**Q1. Name of Academy Trust:**

**Q2. Your Contact Details[[1]](#footnote-2):**

1. Name:
2. Position:
3. Telephone:
4. Email:

**Q3. QUALITY (Scored: 0-3)**

**Acceptance Criteria –** *The Council is seeking academy sponsors with high quality provision for operating the special school. Therefore, academy sponsors should not have any inadequate Ofsted judgements for special schools they operated at the time of inspection. In addition, the majority of all their schools including mainstream schools should at least be good or outstanding.* ***Scored on a four-point scale (0-3), a minimum score of 2 will be required to pass this question.***

1. Over the last six years, have any of the schools in your academy trust been judged as ‘Inadequate’ or ‘Requires Improvement’?

**YES**

**NO**

If you have answered ‘Yes’, please provide further details on the school(s) including whether they are special and/or mainstream school(s):

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1. Have any of the schools in your academy trust been judged as ‘Good’ had an ‘ungraded inspection’ in which the outcome was that evidence suggested the Ofsted grade might not have been as high if it were a ‘graded inspection’?

**YES**

**NO**

If you have answered ‘Yes’, please provide further details on the school(s) including whether they are special and/or mainstream school(s):

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1. In the table below, please list all the schools (special and mainstream) that your academy trust is responsible for and their latest overall Ofsted inspection judgements:

| No\* | School Name | DfE number | Type of school  (Special, mainstream) | School phase(s)  (Primary, secondary, sixth form, all-through etc) | Latest overall Ofsted judgement | Date of inspection | Date school converted to academy status (where applicable) | Any comments on inspection |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |
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| 6 |  |  |  |  |  |  |  |  |
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| 9 |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |

\* *If your academy trust has responsibility for more than 10 schools, please list all your schools with the above information in a separate excel file or document and submit with your pre-application.*

1. Please include any additional comments around the quality of the school settings you have listed above; particularly the special school(s) your academy trust operates. (Maximum word limit - 500 words).

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**Q4. EXPERIENCE (Scored: 0-3)**

**Acceptance Criteria –** *The Council is seeking academy sponsors with experience of operating existing special school(s) for pupils with an ASD diagnosis with complex learning needs at the primary, secondary and sixth form phases of education.* ***Scored on a four-point scale (0-3), a minimum score of 2 will be required to pass this question.***

Please explain and evidence how your organisation has the experience in operating and managing existing special school(s) for pupils with an ASD diagnosis with complex learning needs at both the primary, secondary and sixth form phases of education. Please list those special schools where applicable. (Maximum word limit - 500 words).

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**Q5. DELIVERABILITY (Scored: 0-1)**

**Acceptance Criteria –** *The Council is seeking academy sponsors who can work in partnership with the Council to develop and open the new school by the timescales currently set out in the sponsor guidance document for each campus site while also being mindful that delivery timescales for the school buildings may be subject to change and require some flexibility from the sponsor in order to meet demand for specialist places at the time.* ***Scored on a two-point scale (0-1), a minimum score of 1 will be required to pass this question.***

Please confirm that your organisation could work together with the Council to develop and open the new all-through special school by the timescales set out for each site as outlined in the sponsor guidance and specification document and would be flexible to adapt to changing circumstance that may arise during the delivery of the building projects.

**YES**

**NO**

**Q6. Any additional information or comments you would like to add that support your responses to Q3, Q4 and Q5 above which are assessed?** (Maximum word limit - 500 words)

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**Please ensure you sign the Declaration Form (Section B) on the next page and submit with your completed pre-application form.**

**SECTION B: DECLARATION FORM**

## Mandatory Pre-Application Form (Assessment Stage 1)

**I declare that:**

* I certify that the information I have provided in this pre-application form is accurate and complete to the best of my knowledge.
* I certify that the Council (Royal Borough of Greenwich) will not be held responsible or liable for any errors or omissions in the information I have provided for the pre-application form.
* I have read the Council’s guidance and specification document for prospective academy sponsors and understand what is expected from my academy trust for the assessment process and for the establishment of the new school.
* I agree that the information I have provided in this pre-application form can be used by the Council to assess whether my academy trust meets the pre-requisite acceptance criteria to progress to the main application stage (Assessment Stage 2).

**Authorised Person of** Enter Academy Trust Name  **[[2]](#endnote-2)**

**Name:**       **Position:**

Signed:       Date: Click or tap to enter a date.

Please submit your completed pre-application form (Section A) and declaration form (Section B) to [new-special-free-school@royalgreenwich.gov.uk](mailto:new-special-free-school@royalgreenwich.gov.uk) **by midnight on 29 December 2023**.

Ï**Data Protection Act 2018 (and UK GDPR)**

Part or all the information you give us will be held on computer. It will be used for the administration, assessment, and analysis of your application. Your signature on this application form is treated as confirmation that the Royal Borough of Greenwich and its agents may use the information you have supplied to us under the terms of the Data Protection Act.

1. Only authorised staff from the named academy trust provided in Q1 should complete and submit a pre-application form on behalf of that organisation. [↑](#footnote-ref-2)
2. Only authorised staff from the named academy trust should complete the declaration form on behalf of that organisation. [↑](#endnote-ref-2)