**Enquiry form**

This form is aimed at people running a community micro-enterprise or interested in developing a community micro-enterprise. We use it to help us find out a little bit about you. Some questions will not be relevant so only complete the ones that are.

|  |  |
| --- | --- |
| **Your name** |  |
| **Name of your enterprise or venture** |  |
| **Enterprise status** | * Have an idea * Emerging enterprise * Newly established * Established and wanting to overcome barriers * Established and looking to diversify |
| **Are you doing this alone or with other people?**  **If with other people, how many staff do you have?** |  |
| **Your background** | * Domiciliary or homecare * Residential setting – care/nursing home or supported living * Offered non-regulated care/support e.g. day * Social work or similar * Nursing or similar * Family carer * Advice, advocacy or similar * Personal experience of care/support/health services * No care or health experience |
| **Your employment status** | * Not working currently – unemployed * Not working currently – retired * Plans to work and run enterprise * Leaving existing role to set up enterprise |
| **Your motivation** | * Looking for role that fits with lifestyle/family * Looking for change * A chance to give something back to community/society * A chance to work in a more person-centred way * Knows someone who would benefit |
| **Business model** | * Voluntary * Charity * Social enterprise * Cooperative * Sole trader * Partnership * Limited company |
| **Type of services your enterprise offers/will offer** |  |
| **Who will/does your enterprise offer services to?** |  |
| **Geographic area covered by service** |  |
| **What you hope to gain from the Royal Borough of Greenwich?** |  |
| **Contact number(s)** |  |
| **Email address** |  |
| **Where did you hear about the Community Micro Enterprise Project?** |  |

Please return your completed enquiry form to [Community.Micro.Enterprise@royalgreenwich.gov.uk](mailto:Community.Micro.Enterprise@royalgreenwich.gov.uk)

Do you consent for us to use your email address to share updates with you about the Greenwich Community Micro-Enterprise Project, project news, training and development opportunities, and other information which might be relevant to your enterprise in line with the guidelines below (Please see How we use your information)?:

**Yes No**

If yes, please enter your email address below:

If you would like to stop receiving communications from us please send an email to [Community.Micro.Enterprise@royalgreenwich.gov.uk](mailto:Community.Micro.Enterprise@royalgreenwich.gov.uk) and we will remove you from our mailing list.

**How we use your information:**

We need to use personal information about you to:

* provide you with a service you apply for or are entitled to receive from us
* make sure the Council meets statutory obligations
* support the delivery and improvement of Council services
* manage the services we provide to you
* assist and investigate any concerns or complaints you have about our services
* monitor and keep track of spending on services
* check the quality of services
* help with research and planning of new services.

Please see the Royal Borough of Greenwich’s website for further information:

<https://www.royalgreenwich.gov.uk/info/200169/data_protection/4/our_data_protection_privacy_notice>

By completing and returning this form you are agreeing that we may process this information in accordance with these terms.