**Example funding bid questions template and documents checklist**

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| --- |
| **Tell us about your organisation** |
|  |
| **Tell us about your project** |
|  |
| **How do you know there is a need for your project?** |
|  |
| **What will you be using the funding for?** |
|  |
| **How will you demonstrate the impact of the project/organisation?** |
|  |
| **Case Study/Testimonial/Feedback** |
|  |

**Policies/ Documents Checklist**

|  |  |
| --- | --- |
| **Policies/Documents** | **Have you got these – Yes/No?** |
| Safeguarding |  |
| Equalities Policies |  |
| Health and Safety |  |
| Risk Assessment |  |
| Public Liability |  |

**Other documents**

|  |  |
| --- | --- |
| **Documents** | **Have you got these – Yes/No?** |
| Constitution or Memorandum |  |
| Budget |  |
| Annual Accounts |  |

**Additional Resources**

[**https://www.thinkandinkgrants.com/post/5-questions-funders-will-ask-on-every-grant-application**](https://www.thinkandinkgrants.com/post/5-questions-funders-will-ask-on-every-grant-application)

[**http://www.cambridgecvs.org.uk/media/Document/152/document/How-to-write-a-good-funding-bid.pdf**](http://www.cambridgecvs.org.uk/media/Document/152/document/How-to-write-a-good-funding-bid.pdf)